

FUNCTION TERMS AND CONDITIONS

All Function Terms

The Bar and Kitchen Manager/Supervisor will be available during the duration of your Function, Please contact this person if you have any issues or special requests on the day.

Under no circumstances are guests to be served:

SHOTS - DOUBLES – SPIRITS ON ICE

Lighting

Lighting may be turned down, but sufficient lighting must remain to ensure that staff and patrons can move around safely.

Security

[All 18th Birthdays and 21st Birthdays will incur a security guard fee
1 x Guard per 60 adults](#)

Other Functions do not routinely need dedicated security personnel. However based on numbers and individual function bookings the Club reserves the right to engage security personnel at a cost to the function organiser.

Courtesy Bus

The Courtesy Bus is available to Members or Non-Members in a 5km radius of the Club. The Courtesy Bus can only drop off at a private residence, Members are free and non-members incur a fee of \$5.00 per person.

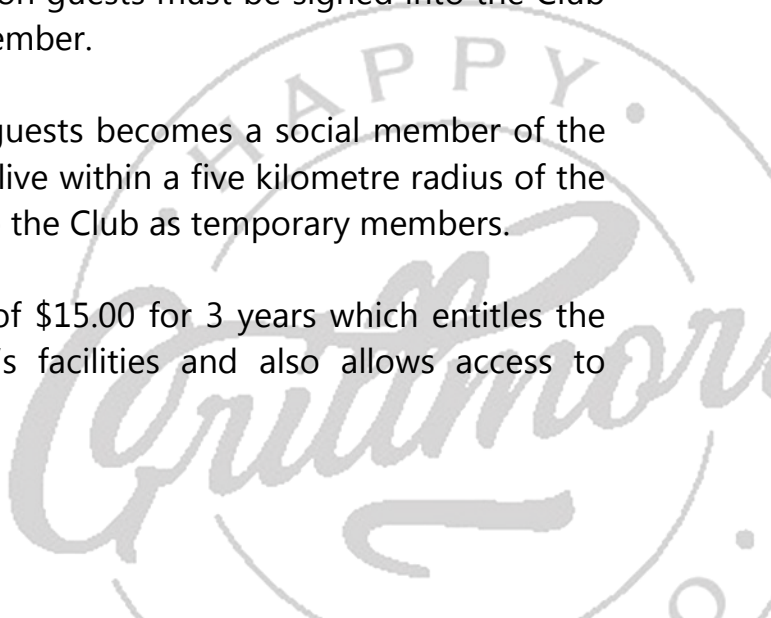
Bookings must be made at the Bar prior to the function – phone 4646 1203.

Guest Entry to Camden Golf Club

Camden Golf Club is a Registered Club and therefore has legal responsibilities under the Registered Clubs Act. All function guests must be signed into the Club as a temporary member or a guest of a member.

We ask that at least one of the function guests becomes a social member of the Club and agrees to sign in all guests who live within a five kilometre radius of the Club. All other guests are able to sign into the Club as temporary members.

Social membership is available at a cost of \$15.00 for 3 years which entitles the member entry to and use of the Club's facilities and also allows access to membership promotions.



Dress Regulations

Camden Golf Club's dress code must also be adhered to. The Dress Code is available for viewing at the Clubs' entrance. Essentially commonsense prevails - no thongs, no singlets, no offensive or revealing clothing. For further clarification please speak to our office/bar staff. We understand that some themed functions may contravene our dress policy and should this be the case prior approval for entry to the Club may be granted.

Shoes must remain on at all times.

Payment of a Deposit

To confirm your booking you are required to pay a deposit, this being the full room hire fee. Payment can be made by cash, credit card (Visa or MasterCard) or by direct deposit and is non-refundable, unless that date is re-booked. We understand that sometimes things do come up and we would be more than happy to transfer your deposit to another booking time should this suit. Deposits are accepted during business hours, Monday to Friday, or we can arrange a more suitable time if necessary.

Room Hire

All room hire rates are for a maximum of 5 hours with a closing time of 12 midnight (last drinks at 11:45pm). A reduction in room hire rates may apply for shorter functions. Full Golfing members receive a 50% discount off room hire fee.

- Small Functions (under 50 guests) - \$275 for 5 hours duration
- Large Functions (51 or more guests) - \$450 for 5 hours duration

If you would like to include the outside grassed terrace area for your exclusive private use for your function an additional \$150 will be charged.

Note: The large function room holds up to 140 guests served meals or 130 with a buffet meal.

Catering

We have a number of different menu styles to suit different tastes and budgets included in this information kit. If you are still unable to find exactly what you are looking for we would be more than happy to organise a special menu for you. We also cater for all dietary requirements provided we have at least ten (10) days notice.

Serviette colours and menu selections are required at least fourteen (14) days prior to your function date. We require your final numbers and your final account balance paid in full ten (10) days prior to your function date.

For weddings we allow the bride and groom to select their own cake designer and to arrange for the cake to be delivered to the Club prior to the reception. This will be kept in the coolroom and set up on our dressed cake table.

Unfortunately we are unable to refund you should your numbers decrease during the **final 10 days** as you can appreciate that catering has already been confirmed.

Decorations

All decorations brought into the Clubhouse must be removed and taken home at the end of the night. The Club is not held responsible for any lost or broken items if they are left on the premises.

We do ask that no decorations are to be put onto the walls, railing or roof without prior consultation with the Events Manager and agreed to.

We are more than happy for you to provide your own decorations. We do ask however that foil scatters, confetti or rice not be used inside the Club or on the surrounds. We are also more than happy to place name cards and/or table decorations on the tables prior to the start of your function.

Responsible Service of Alcohol Code of Conduct

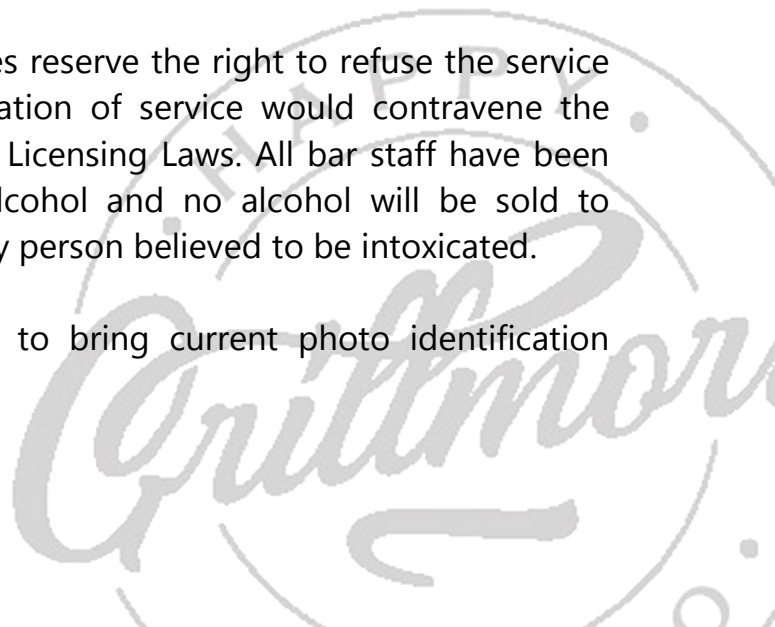
Due to NSW Licensing laws no member or guests may bring food or drink (alcoholic or otherwise) onto licensed premises.

Gifts of this nature may be brought onto the premises only if they remain wrapped for the duration of the function and kept behind the bar for collection at the end of the function.

We also expect that the member hosting the function will conduct themselves and their guests in an appropriate and orderly manner in compliance with the Club's Code of Conduct. This Code of Conduct is available from the office however again, commonsense prevails.

Camden Golf Club and all of its employees reserve the right to refuse the service of alcohol, if in their opinion a continuation of service would contravene the Club's obligations under the NSW Liquor Licensing Laws. All bar staff have been trained in the Responsible Service of Alcohol and no alcohol will be sold to persons less than **18** years of age or to any person believed to be intoxicated.

All of your guests should be reminded to bring current photo identification should proof of age be requested.



Smoking

Camden Golf Club's function rooms are all smoke free areas however smoking is permitted in our outdoor smoking area. We also freely permit smoking to take place on our verandas ensuring that your guests do not wander too far from the function.

Children

Camden Golf Club is a family friendly Club and we welcome children of all ages. We do however have areas that children are not permitted by law, these being our bar and gaming areas. We ask that all children remain under adult supervision at all times and that they are refrained from entering the golf course property.

Damage and Loss of Items

The function organiser will be financially responsible for all damage to the Club's function facilities or function accessories for the duration of the function.

The Club is also unable to take responsibility for any loss or damage to personal items before, during or after a function. We also take no responsibility for gifts or decorations brought onto the premises.

Thank you for the opportunity to provide you with this information. If there is anything else we can offer please don't hesitate to contact us on **(02) 4646 1203**.

