

CAMDEN GOLF CLUB LIMITED

BY-LAWS

FEBRUARY 2020

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GENERAL CLUB BY-LAWS

1. ALTERATIONS TO BY-LAWS

- a) Pursuant to Rule 45b) of the Club's Constitution, these By-Laws may only be altered, rescinded or added to by the Board of Directors of Camden Golf Club.
- b) Notwithstanding, the Board welcomes any written submissions from Members, with suggestions from time to time, to add, alter, or vary, any of these By-Laws and furthermore, the Board shall publish and display any alterations to the By-Laws for fourteen (14) days prior to such alterations taking effect, to allow any written submissions or comments from Members.

2. 7-DAY, 6-DAY, 5-DAY, AND SUB-JUNIOR/CADET PLAYING MEMBERS

- a) Saturday golf is specifically reserved for 7-Day Members and Special Events as the Board may decide.
- b) 6-Day Members are entitled to play from Sunday to Friday only and are not eligible to play in Club Championships 5-Day Members are entitled to play from Monday to Friday only and are not eligible to play in Club Championships nor represent the Club in any Pennant Competitions.
- c) Sub Juniors with official AGU/WGA Handicaps are entitled to play in Open Events from Monday to Friday only, and in Sub Junior events on weekends as per the Fixtures Book.
- d) Sub Juniors and Cadets are not permitted to play in Members' Competitions or Special Events until nominated and accepted into the Juniors Division by the Board of Directors.
- e) Corporate Nominee Members are not entitled to represent the Club in any Pennant Competitions.
- f) Notwithstanding clause b), where Pennant Competitions are conducted mid-week, and there are insufficient 7-Day Members available to play or ineligible under handicap restrictions, 6-Day Members may be invited to represent the Club.
- g) Notwithstanding clause b), 6-Day Members are eligible to play in Sunday Competitions (excluding Championship events).
- h) All Juniors and Sub Juniors playing in Club competitions, excluding designated Junior competitions, must be accompanied by at least one adult member.

3. DUTIES OF THE SECRETARY/MANAGER

The Secretary/Manager, appointed by the Board in accordance with the terms of Rule 26.3 (j) of the Club's Constitution shall: -

- a) Carry out all duties and instructions, which the President, through the Board, shall direct.
- b) Convene, and if requested, attend meetings of the Board and Committees, taking minutes of the business transacted thereat, and shall enter them in the Minute Book.
- c) Conduct, keep and produce the correspondence in connection with the Club.
- d) Keep, or cause to keep, the Registers prescribed by Rule 18.
- e) Post on the Club Notice Board all notices required to be so posted pursuant to the Club's Constitution and Legislation or as directed by the President of the Board.
- f) Prepare and submit to the Board for approval the Annual Report of the Club's affairs for presentation to the Annual General Meeting.
- g) Apply within the times prescribed for such registration and renewals required by statute, or regulations made thereunder, as are necessary for the carrying on of the business of the Club and complying with such rules and requirements of the

NSW Golf Association Limited and Women's Golf New South Wales
Incorporated as may affect the Club.

- i) Employ and dismiss the employees of the Club.
- j) Generally to perform and carry out all the duties pertaining to the office of the Secretary/Manager for the benefit of the Club and the well-being of its Members.

4. STAFF

- a) No Employee of the Club shall be directly reprimanded or given any direction or instructions regarding the manner of work or terms of employment by any individual Member, Director or Committee person.
- b) Members should be aware that under the Registered Clubs Act, Employees have only one (1) Employer and Members do not have any right to give instructions, direct, criticise or interfere in any way with an Employee in the performance of their duties. Check Constitution.

5. COMPLAINTS

All complaints on any matter connected with the management of services of the Club or the conduct of any employee of the Club shall be made to the Secretary/Manager, who may, if necessary, insist that such complaint be made in writing. If the Secretary/Manager is unable to satisfy the complaint or complaints, then they shall submit the matter to the President or the Committee concerned.

6. CLUB COLOURS AND LOGOS

The official colours of Camden Golf Club are BLACK and GOLD. It is not though a requirement that players representing the Club wear those colours.
The official Logos of Camden Golf Club are registered Trade Marks and cannot be duplicated, displayed or used in any way without the written authority of the Board.

7. ILLEGAL GAMBLING

Illegal gambling on the Club's premises is forbidden. The only legal gambling is that authorised by the Liquor Administration Board in respect of Poker Machines, Club Keno and other events as approved by the Board.

8. BAR AND KITCHEN AREAS

No Member shall at any time or for any purpose be allowed to go behind the bars or into the Kitchen Areas of the Club without the express authority of the Board.

9. CLUB PROPERTY

No property of the Club shall in any circumstance be removed from the Club's premises without the express authority of the Board or the Secretary/Manager, and if so removed, shall be forthwith returned. Any Member who shall destroy or damage any of the property of the Club, shall, on demand, pay the cost of replacement or repair to the satisfaction of the Board, provided that the Board may, if satisfied in any instance that such destruction or damage was accidental, waive wholly or modify the provision of this rule.

10. CHILDREN OR SUITABLE PERSONS

In the interests of the safety of staff members, members and patrons children are not allowed to run in the Clubhouse and must be supervised at all times.
Junior playing members may access the Club unaccompanied but must strictly observe licencing requirements, particularly access to bar and gaming areas.

11. CANVASSING OR COLLECTING FOR CHARITIES

No canvassing for subscriptions for outside organisations or selling raffle tickets and the like is allowed in any way in or about the Club's premises unless the permission of the Board or Secretary/Manager is first obtained and issued in writing. Applications are to be submitted to the Secretary/Manager.

12. LOSS, DAMAGE OR INJURY

The Club shall not be liable for any damage, loss or injury suffered or sustained by any person arising out of his or her use or presence on or about the Clubhouse or Club property.

13. UNAUTHORISED NOTICES

No notice, publication, picture or document shall be posted or displayed in the Clubhouse or its precincts without the authority of the Secretary/Manager.

14. SMOKING

All staff, members and patrons are to comply with legislative requirements which restrict smoking to designated areas.

15. ALCOHOL

All members and patrons are prohibited from bringing alcohol onto the golf course site. Signs in the car park clearly direct members and patrons to this effect. All alcohol consumed on the premises is to be purchased from the Club.

16. FOOD ON PREMISES

No members or patrons are to bring food into the Clubhouse without the specific approval of the Secretary/Manager or delegate. Approval will only be given in circumstances where a group of ten or more persons is attending or dining and where a special occasion occurs eg. tournament, birthday or anniversary.

17. COMMITTEES

a) Pursuant to Rule 26.4 of the Club's Constitution the Board has the discretion to establish or disband a Committee as it sees fit. The President shall be an ex-officio member of all Committees. The Terms of Reference and membership of all Committees will be reviewed annually and approved by the Board.

18. GOLF PROGRAM

- a) The Golf Committee is responsible for all aspects of golf played at Camden Golf Club.
- b) The Golf Committee shall develop an annual golfing program to be submitted for approval by the Board.
- c) The approved program will be implemented by the Golf Committee having regard to the Club's Trophy Policy.